

# Report

**Report subject:** Cabinet Forward Work Programme

**Report to :** Community and Housing Overview and Scrutiny Panel

**Date:** 20<sup>th</sup> June 2007

**Author:** Steve Milton

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## **Purpose of Report**

1. This report presents the Cabinet's draft forward programme for scrutiny by the Panel.

## **What is the Forward Plan?**

2. The Forward Plan is considered at each meeting of the Cabinet. It contains details of the "Key Decisions" that are to be taken by the Cabinet during the four month period following its publication. It is prepared on a monthly basis.
3. The Plan gives information about:
  - What key decisions are coming forward in the next four months.
  - When those key decisions are likely to be made.
  - Who will make those decisions.
  - What consultation will be undertaken.
  - The documents or reports that the Cabinet will consider.

## **Scrutiny's Role in Monitoring Performance**

4. Monitoring the work of the Cabinet is one of the most important functions of scrutiny. When reviewing the Forward Plan, the Panel may wish to:
  - (a) Make any concerns known to Cabinet by way of a recommendation.
  - (b) Ask for the Cabinet report to be submitted to the Panel before determination by cabinet.
  - (c) Ask the responsible officer (usually a service head or policy director) to attend a future meeting and answer questions about the matter.
  - (d) Set up a small task and finish group to investigate a particular area of concern and report back to the Panel.



*Awarded in:*  
Housing Services  
Waste and Recycling Services



**Implications:**

- **Core Values:** scrutiny of performance forms and integral part of the Council's corporate planning process and supports all of the core values.
- **Financial:** None.
- **Legal:** None.
- **Human Rights:** Have been assessed and no human rights are affected by the content of this report.
- **Personnel:** The impact of scrutiny work is accommodated within existing resources.
- **Community Safety:** None
- **Environmental:** None
- **Wards Affected:** All

**SALISBURY DISTRICT COUNCIL : FORWARD PLAN JULY 2007 – OCTOBER 2007**

- (1) Note those items marked in bold form part of the Budget and Policy framework and therefore at least 8 weeks must be allowed for consultation, prior to a decision being taken.
- (2) Any Person who wishes to make representations to the Cabinet about the matter in respect of which the decision is to be made should contact Stewart Agland by at least the day before the meeting or via [Sagland@salisbury.gov.uk](mailto:Sagland@salisbury.gov.uk) or Stewart Agland, Head of Democratic Services, The Council House, Bourne Hill, Salisbury, SP1 3UZ or telephone 01722 434253

Decision Date		Key Decision Matter	Decision Taker	Consultation Arrangements	Information Relating to Decision
July 07	1.	Draft Salisbury Vision – Area Development Framework for Public Consultation	Cabinet	Area Committees and scrutiny panels	Officer Report
	2.	Call off Contract re Customer First Partnership Legal Services	Cabinet	TBC	Officer Report
	3.	Shared Services Reducing cost, Improving Quality (provisional)	Cabinet	TBC	Officer Report
	4.	Outcome of Scrutiny Review on Sustainable Rural Communities	Cabinet	TBC	Officer Report
	5.	HRA Assets	Cabinet (C&H)	TBC	Officer Report
	6.	CCTV Scrutiny Review Action Plan, Plus Care Connect	Cabinet	TBC	Officer Report
	7.	Review ICT Strategy for Members	Cabinet	TBC	Officer Report
	8.	Grant to Downton Sports Centre	Cabinet (C&H)	TBC	Officer Report
	9.	Play Strategy	Cabinet (C&H)	TBC	Officer Report

	10.	Early Retirement Request community initiatives unit	Cabinet (C&H)	TBC	Officer Report
	11.	Salisbury and South Wiltshire – Our Place in the Future – Consultation	Cabinet	TBC	Officer Report
	12.	Licensing and Gambling Act Committee	Cabinet	TBC	Officer Report

Decision Date		Key Decision Matter	Decision Taker	Consultation Arrangements	Information Relating to Decision
Aug 07	1.	August Recess - No known Business to be Transacted			

Decision Date		Key Decision Matter	Decision Taker	Consultation Arrangements	Information Relating to Decision
Sep 07	1.	Revised Fraud Prosecution Policy	Cabinet	TBC	Officer Report
	2.	Review of Management of Leisure Facilities	Cabinet (C&H)	TBC	Officer Report
	3.	Wiltshire and Swindon Tourism Destination Management Organisation	Cabinet	TBC	Officer Report
	4.	Report back on Negotiations re Use of Guildhall	Cabinet (C&H)	TBC	Officer Report
	5.	Service Charge Review for Council Housing	Cabinet (C&H)	TBC	Officer Report
	6.	Housing Management / Strategic Housing Unit Restructuring	Cabinet (C&H)	TBC	Officer Report

	7.	Safeguarding Children	Cabinet (C&H)	TBC	Officer Report
	8.	Choice based Letting	Cabinet (C&H)	TBC	Officer Report

<b>Decision Date</b>		<b>Key Decision Matter</b>	<b>Decision Taker</b>	<b>Consultation Arrangements</b>	<b>Information Relating to Decision</b>
<b>Oct 07</b>	1.	Produce Revised HRA Business Plan Following Consultation	Cabinet (C&H)	TBC	Officer Report
	2.	Revise and Publish Homelessness Strategy	Cabinet (C&H)	TBC	Officer Report
	3.	Gypsy and Travellers Housing Needs Survey	Cabinet (C&H)	TBC	Officer Report
	4.	Conservation Area Appraisals for Dinton, Durrington, Downton, Hindon, Tisbury and Wylde	Cabinet	TBC	Officer Report